

# THE NANOGRAM

Martha Jefferson Hospital Laboratory Services

Fall 2008



## Important Phone Numbers

**Clinical Lab**  
982-7170 or  
fax 982-7164

**Anatomic Pathology  
Lab**  
982-7955 or  
fax 982-7944

**AP Client Services  
Representative,  
Noel Jorgensen**  
244-5525

**Outreach  
Department**  
982-7183

### NOTE:

#### For Patients Picking Up Pathology Slides In Person

Please advise all patients to check-in at the Cardwell Help Desk. At that location, the help desk attendant will call the pathology lab in order to come meet the patient. For safety and confidentiality reasons, patients must be escorted by a MJH employee to enter the AP department.

### Quarterly Newsletter on MJH website

This newsletter is from the Laboratory and will be distributed on a quarterly basis. It contains important information and news briefs concerning laboratory services. In addition to normal distribution, each issue will be posted at [www.marthajefferson.org/healthcare/laboratory](http://www.marthajefferson.org/healthcare/laboratory). Go to [www.marthajefferson.org](http://www.marthajefferson.org) on the Healthcare Professionals menu and select Laboratory Medicine.

### Attention: March 2009 Deadline for New ABN

All Cytology customers who submit Pap specimens should be aware that the deadline for the new ABN Form has been extended to March 2009 by CMS. In preparation, MJH Cytology has already created the new Gynecologic Request Form which should be accompanied by the new MJH Cytology ABN Form for all Medicare patients. Until March 2009, Cytology will be accepting the old combination GYN Request/ABN but a gradual progression to using the new forms is necessary. As you deplete your current supply of forms, please call Cytology (434-982-7775) for restocking of the new versions.

### Requests for Pathology Slides Leaving MJH

All requests for slides must be made via fax to 434-982-7944. Please allow 24-48 hours for the request to be filled. The request should include the following:

- ◆ Patient's name
- ◆ Date of birth
- ◆ Accession number or date of service
- ◆ Reviewing facility name with a complete address and phone number
- ◆ Name of physician the patient will be seeing

**Note:** If a patient is going to pick up their own slides, Pathology needs at least 24 hours written notice. Also, patients must sign an Authorization for Release of Material form.

*Please do not send the patients directly to the lab without sending the request 24 hours prior because this may result in the patient being denied slides and having to return at a later date when all preparations have been made.*

**Note:** If the slides are going via mail or courier instead of the patient picking them up, we do not need the patient's signature.

### FYI Box

#### **Section Leaders In The Lab**

Chemistry: Tina Murphy

3/11 Shift: Sarah Harris

Microbiology: Shirley Jenkins

Phlebotomy: Geoff Jackson

Hematology: Debbie House

Serology/Coag/Urinalysis:  
Priscilla Koernert

Blood Bank: Steve Agboola

Cytology: Ann Lersch

Histology: Lorraine Pantella

Technical Consultant:  
Bonnie Hansen

LIS Operations:  
Tracey Tucker

**Always double-check the completed request forms and formalin bottles/ test tubes in order to make sure demographics match and are correct.**

**HELPFUL  
HINT**

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## Lab Leaders

### Nancy Lewis, MT (ASCP)

Director, Lab Services

### Jeff Willy, MT (ASCP)

Anatomic Pathology Manager

### Carolyn Dotson, MT (ASCP)

Lab Operations Manager

### Thea Alterman, MT (ASCP)

QC/QA Manager

### Bette Webber, MT (ASCP)

Lab Administrative Manager

## MJH Laboratory Outpatient Collection Center

Martha Jefferson Hospital Laboratory Services is pleased to announce the opening of our new Outpatient Collection Center. The Collection Center, located on the first floor of the Outpatient Care Center at Peter Jefferson Place, will open on November 17, 2008. The Outpatient Collection Center will provide our patients with a convenient and easily accessible location to meet their specimen collection needs. The hours of operation will be 7:00 AM to 5:00 PM Monday through Friday.

The current collection facility at the Outpatient Care Center (next to the Emergency Department at Peter Jefferson Place) and the Cardwell Pre-Admission Testing Collections will be consolidated to an enlarged collection center to service all of our outpatients. The current collection Center at the OCC will move to the new location and be open for business on November 17. Cardwell Pre-Admission Testing Area will be phased out over the time period between Dec. 1, 2008 and Dec. 23, 2008 (see timeline below).

More detailed communications will follow to patients, physicians, and medical offices in our community as we move closer to the opening date. We look forward to this opportunity to improve and enhance the service we provide to all of the patients in our community.

## VHK REMINDER

On June 1, Virginia Healthkeepers discontinued their exclusive agreement with MJH lab. Therefore, please remember that the nationwide agreement dictates that VHK outpatient reference specimens must go to Labcorp.

## Outpatient Collection Center Consolidation Timeline

<u>NOV. 17, 2008</u>	<u>NOV. 17—NOV 26, 2008</u>	<u>NOV. 27, 2008</u>	<u>NOV. 28, 2008</u>	<u>DEC. 1, 2008</u>	<u>DEC. 23, 2008</u>
MJH Laboratory Outpatient Collection Center Opens	Both Cardwell and New Outpatient Collection Center are open 7am -5pm	Both collection centers are closed for Thanksgiving	Outpatient Collection Center CLOSED Cardwell Center open 7am-5pm	Cardwell Collection Center changes hours to 7:00am to 1:00pm	Cardwell Collection Center will open for the last time

## Pathologists

### R.Hunt MacMillan III, MD

Medical Director, Lab

### Thomas Dudley, MD

Director of Histology

### Laura Spinelli, MD

Director of Cytology, Hematology, Serology, Coagulation, and Urinalysis

### David Rowe, MD

Director of Blood Bank

## New Procedure for WET/KOH Prep

The Laboratory has established a new procedure for WET/KOH Prep. Effective on August 14, 2008 all vaginal fluid/secretion specimen samples indicated for WET Prep/KOH analysis for the detection of protozoal and fungal organisms should be submitted as a vaginal swab specimen placed in a sterile saline culture tube. This procedure is intended to replace the former practice of submitting samples on a microscopic slide with a cover slip. A properly labeled and identified sterile saline culture tube submitted with the vaginal swab to the lab will allow the Medical Technologists to make and examine a glass slide for resulting and the specimen will be held if any other testing on this sample is desired. Any questions may be referred directly to the main lab (982-7170) or the microbiology department at 982-7172.



The next Nanogram newsletter will be Winter 2009 distributed on January 2009.